



Tadcaster & Villages
Community Engagement Forum



Agenda

Tadcaster CEF Partnership Board

Venue: Meeting Room - The Ark

Date: Monday, 12 November 2018

Time: 7.00 pm

To: District and County Councillors
Councillors Richard Sweeting (Chair), Keith Ellis (Vice-Chair), Andrew Lee, Donald Mackay, Chris Metcalfe and Richard Musgrave

Co-opted members

Steve Cobb, Zoe Devine, Elizabeth Dixon, Bea Rowntree, Kirsty Perkins, Trevor Phillips, Sue Sheriff and Avis Thomas

- 1. APOLOGIES FOR ABSENCE**
- 2. DISCLOSURES OF INTEREST**

A copy of the Register of Interest for each Selby District Councillor is available for inspection at www.selby.gov.uk.

Board members should declare to the meeting any disclosable pecuniary interest in any item of business on this agenda which is not (in the case of Selby District Councillors) already entered in their Register of Interests.

Board members should leave the meeting and take no part in the consideration, discussion or vote on any matter in which they have a disclosable pecuniary interest.

Board members should also declare any other interests. Having made the declaration, provided the other interest is not a disclosable pecuniary interest, the member may stay in the meeting, speak and vote on that item of business.

If in doubt, Board members are advised to seek advice from the Monitoring Officer.

3. MINUTES (Pages 1 - 8)

To confirm as a correct record the minutes of the Partnership Board meeting held on 10 September 2018.

4. CHAIRS REMARKS

To receive any remarks and updates from the Chair.

5. BUDGET UPDATE (Pages 9 - 10)

To consider the finance report.

6. FUNDING APPLICATIONS (Pages 11 - 14)

To consider the attached applications for funding using the Funding Framework; Board members are required to refer to the Funding Framework when considering applications.

6.1 TADCASTER PCC (THE PAROCHIAL CHURCH COUNCIL OF ST MARY'S CHURCH, TADCASTER, 'PROVIDING FLEXIBLE SEATING AND TABLES FOR ST MARY'S CHURCH', £4,000 (Pages 15 - 36)

7. UPDATE ON PREVIOUS GRANTS AND PROJECTS (Pages 37 - 46)

To receive updates from the following funding recipients:

- Kelcbar Centre, Dementia Friendly Café
- 1st Tadcaster Scouts, Minibus Repairs
- St Johns Church, Kirkby Wharfe, Restoration of 2 Windows

8. COMMUNICATIONS, MARKETING AND PUBLICITY

To discuss any points of interest relating to the Tadcaster and Villages CEF that should be promoted, or forwarded to Selby District Council's Communications Team to undertake publicity work.

9. COMMUNITY DEVELOPMENT PLAN (Pages 47 - 66)

To note the CDP Action Plan and consider any updates.

10. COMMUNITY UPDATES

To receive, for information, the updates listed below (to be provided at the meeting):

- TEMPT (Tadcaster Events Management Project Team)
- Future Tadcaster Communications Strategy
- Report from Tadcaster Arts Festival

11. FEEDBACK FROM RECENT FORUMS

To note any feedback regarding the Forum held on 24 September 2018 at Church Fenton Village Hall. The theme was Church Fenton Village Hall.

12. FUTURE MEETINGS

To consider dates, themes and times for future meetings, including the 2018-19 municipal year. The Board is also asked to consider expenditure of no more than £450 (plus VAT) to produce and distribute flyers to promote the next Forum.

14 January 2019 – Forum at Riley Smith Hall from 6.30pm
Theme: Health and Fitness – A New You for 2019

28 January 2019 – Partnership Board at The Ark, Tadcaster from 7pm

11 March 2019 – Forum at Riley Smith Hall from 6.30pm
Theme: To be confirmed



Gillian Marshall
Solicitor to the Council

For enquires relating to this agenda, please contact Victoria Foreman on vforeman@selby.gov.uk 01757 292046.

This page is intentionally left blank



Tadcaster & Villages
Community Engagement Forum

Minutes

Tadcaster CEF Partnership Board

Venue:	Meeting Room - The Ark
Date:	Monday, 10 September 2018
Time:	7.00 pm
Present:	<u>District and County Councillors</u> Councillors R Sweeting (Chair), K Ellis (Vice Chair), D Mackay and Chris Metcalfe
	<u>Co-opted Members</u> Steve Cobb, Zoe Devine, Bea Rowntree and Sue Sheriff
Officers present:	Victoria Foreman (Democratic Services Officer, Selby District Council) and Chris Hailey Norris (Development Officer, Selby District AVS)
Others present:	David Gluck (CEO, Tadcaster and Rural CIC), James Walker (1 st Tadcaster Scouts), Pauline Hogg (applicant), Nigel Thirkill (Chair, Church Fenton Community Hub)
Public:	0

1 APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillors Richard Musgrave and Andrew Lee, Elizabeth Dixon, Avis Thomas and Kirsty Perkins.

Apologies for lateness were received from Councillor Keith Ellis.

2 DISCLOSURES OF INTEREST

Councillor Keith Ellis declared a pecuniary interest in agenda Item 6.3 –

Church Fenton Community Hub, 'White Horse Pub', £5,000, as he had bought shares in the pub. Councillor Ellis confirmed that he would not take part in the debate or decision making for the item.

3 MINUTES

The Partnership Board considered the minutes of the meeting held on 14 May 2018.

The Board noted that the version of the minutes printed in the agenda had minor errors in the attendance section; the Democratic Services Officer confirmed that this had been rectified and that the versions of the minutes on the website and for signing by the Chair at the meeting were correct.

RESOLVED:

To confirm as a correct record the minutes of the Partnership Board meeting held on 14 May 2018.

4 CONFIRMATION OF CHAIR FOR 2018-19

The Board was advised that, at Annual Council in May 2018, Councillor Richard Sweeting had been appointed Chair of the Tadcaster and Villages Community Engagement Forum for the 2018-19 municipal year.

5 CHAIRS REMARKS

The Chair spoke about the last forum at Riley Smith Hall in June 2018, the theme of which was Adult Education, and thanked Chris Hailey-Norris for his work in ensuring that attendance was high; it was a busy meeting with an excellent level of engagement from local people.

6 FUNDING APPLICATIONS

The Board considered the funding applications that had been submitted with the agenda.

The Chair indicated that the applicants would make their presentations and answer questions from the Board, after which they could leave; the Board's decisions on the funding applications would be sent out to them in writing after the meeting.

7.1 1ST TADCASTER SCOUTS, 'EXTERNAL HARD LANDSCAPING AT THE SCOUT HUT', £2,800

The Board considered the application for £2,800 for external hard landscaping at the Scout Hut.

The Board expressed their admiration for the Scouts and praised the excellent work that they did for the local area and its young people, and agreed that the application

met the requirements of the funding framework.

It was felt that the Board had supported the Scouts well in the past, and had also helped Stutton Playgroup move to their new location at the Scout Hut. It had been confirmed by the Scouts that they received a rental income from the playgroup for their use of the Scout Hut.

Board Members agreed that in light of the above, they were willing to offer half of the £2,800 that the Scouts had applied for; the Board suggested that the Scouts use rental income from the playgroup to cover the remaining amount.

RESOLVED:

To recommend that a grant of £1,400 to 1st Tadcaster Scout Group be approved, as outlined in the application.

7.2 'INFORMATION BOARDS FOR THE FLOWER-RICH GRASS VERGES ON MOOR LANE, TADCASTER', £3,280

The Board considered the application for £3,280 for information boards for the flower-rich grass verges on Moor Lane, Tadcaster.

The Board were supportive of the project and agreed that it met the requirements of the funding framework. Board Members were surprised to hear about the wide variety of flowers on the verges at Moor Lane, especially rare species such as the bee orchid.

It was felt that there were elements of the costs that could be provided by Stutton Parish Council. Councillor Metcalfe confirmed that he would be happy to support the applicant in speaking to the Parish Council about match funding and any further assistance they could give to the applicant regarding the project. The Board were pleased to note that the Parish Council had already taken on responsibility for cutting the grass at the site.

The Board also asked the Development Officer to speak to the applicant again and support her discussions with the Parish Council.

Board Members agreed that they would fund the costs of one sign at £1,250.

RESOLVED:

To recommend that a grant of £1,250 for information boards for the flower-rich grass verges at Moor Lane, Tadcaster be approved as outlined in the application.

7.3 CHURCH FENTON COMMUNITY HUB, 'WHITE HORSE PUB', £5,000

Councillor Ellis did not take part in the debate or decision on this item.

The Board considered the application for £5,000 for the White Horse Pub, in Church Fenton.

The Board were supportive of the application and agreed that it had met the requirements of the funding framework.

Board Members were impressed with the commitment of the community in Church Fenton to take on such a large project, and wished the applicants every success with their venture.

The Board agreed to fund the total amount applied for by the Church Fenton Community Hub (£5,000).

RESOLVED:

To recommend that a grant of £5,000 to Church Fenton Community Hub be approved, as outlined in the application.

7.4 TO NOTE: URGENT FUNDING APPLICATION - TADCASTER MAGNETS CARNIVAL COMMITTEE, 'TADCASTER CARNIVAL', £1,000

The Board were asked to note the grant of £1,000 made to Tadcaster Magnets Carnival Committee for Tadcaster Carnival.

It was noted that the application had been considered by the Board via email using the emergency application process because Tadcaster Carnival had been held in July 2018. As such, the application could not wait for consideration by the Board at its meeting on 10 September 2018. No objections to the grant had been received from Board Members.

The Board agreed that the application had met the requirements of the funding framework.

RESOLVED:

To note the grant of £1,000 to the Tadcaster Magnets Carnival Committee, as outlined in the emergency application considered by the board and the Head of Community, Partnerships and Customers in August 2018.

8 BUDGET UPDATE

It was noted that the current budget report had been published with the agenda and confirmed a remaining budget for the 2018/19 financial year of £14,658.

RESOLVED:

To note the budget update.

9 TADCASTER AND VILLAGES CEF ANNUAL REPORT 2017-18

The Board noted that the report attached to the agenda was not the right version of the Annual Report 2017/18, and asked that the correct version be circulated to them via email for agreement, ahead of final consideration by Council in December 2018.

RESOLVED:

To ask the Democratic Services Officer to circulate the latest version of the Annual Report 2017/18 to the Board for agreement.

10 UPDATE ON PREVIOUS GRANTS AND PROJECTS

The Board considered the updates from previous funding recipients as outlined on the agenda.

The Board received an oral update on the Tadcaster Arts Festival 2018 and noted that there had been a number of successful elements to the festival; further details, including finances, would be reported to the Board at their next meeting in November 2018.

The Board were very pleased to hear that the Jemima Browning, who had received funding from the Tadcaster and Villages CEF to qualify as the Tadcaster Stingrays swimming coach, was now fully qualified and going from strength to strength.

In relation to the Leisure Services Review, the Development Officer explained that the Community Leisure and Disability Action Group Launch Event had taken place on Thursday 6 September 2018, and circulated an updated version of the Leisure Services Review report at the meeting.

Board Members agreed that the January 2019 meeting of the Tadcaster and

Villages Community Engagement Forum should be themed around 'Fitness and Health', with Inspiring Healthy Lifestyles in attendance to lead and promote some practical seated chair exercises.

It was suggested that previous work undertaken on leisure services provision be revisited, including the development of a comprehensive list of available leisure services in the local area.

RESOLVED:

- i. To note the updates on previous grants and projects.**
- ii. To note the updated Leisure Services Review report.**
- iii. To agree that the theme for the January 2019 Tadcaster and Villages Forum meeting be 'Health and Fitness', and that Inspiring Healthier Lifestyles be asked to attend.**
- iv. To ask the Development Officer to look into the development of a comprehensive list of leisure services that were currently available.**

11 MARKETING AND PUBLICITY

The Board discussed ways to promote the Tadcaster and Villages CEF, including CEF plaques and promotional films. The Board also considered the associated costs for the CEF videos, as per the quoted costings provided on the agenda.

The Board agreed a preference for plaque 3(a), which was the same design that had been chosen by the Western, Eastern and Southern CEFs. The Board asked officers to order an example of the plaque for a future meeting.

Board Members were supportive of the plans to produce short videos about the CEFs, and agreed to the costings as set out in the agenda.

RESOLVED:

- i. To note the Board's preference for plaque option 3a.**
- ii. To ask officers to order an example of the plaque for the Board to consider at a future meeting.**
- iii. To agree the funding costs for the CEF promotional films; a £155 contribution for the 'core' film about all CEFs, and £440 for two short films about the Tadcaster and Villages CEF specifically; the total cost for the Tadcaster and Villages CEF was agreed as £595.00.**

12 COMMUNICATIONS

The Board considered if there were any points of interest relating to the Tadcaster and Villages CEF that should be forwarded to Selby District Council's Communications Team to undertake publicity work.

RESOLVED:

To agree that information about the following grants be forwarded to Selby District Council's Communications Team for further publicity work:

- **Tadcaster Stingrays Coach Funding**
- **1st Tadcaster Scouts, 'External Hard Landscaping at the Scout Hut'**
- **'Information Boards for the flower-rich verges on Moor Lane, Tadcaster'**
- **Church Fenton Community Hub, 'White Horse Pub'.**

13 COMMUNITY DEVELOPMENT PLAN

The Development Officer presented the Community Development Plan (CDP) which had been published with the agenda.

The Board noted that the poster for Energy Ambassador Training (run by the Yorkshire Energy Doctor) had been produced and required promotion around the Tadcaster and Villages CEF area.

The Development Officer asked Board Members to promote the posters as widely as they could; the Democratic Services Officer agreed to circulate the poster to Parish Councils.

RESOLVED:

- i. **To note the updates to the Community Development Plan.**
- ii. **To ask Board Members to promote the Energy Ambassador Training posters as widely as possible.**
- iii. **To ask the Democratic Services Officer to circulate the Energy Ambassador Training posters to Parish Councils.**

14 FEEDBACK FROM RECENT FORUMS

The last Tadcaster and Villages Forum had taken place on 11 June 2018 at Riley Smith Hall, and had been themed around Adult Education.

The meeting had been very well attended and a number of people expressing interest in establishing a Tadcaster U3A. The Development Officer would be undertaking further work on this in due course.

15 FUTURE MEETINGS

The next Forum was to be held on Monday 24 September 2018, at 6.30pm at Church Fenton Village Hall; the theme was the success of the Church Fenton Village Shop. The Chair informed the Board that there would also be an update at the forum from the Church Fenton Community Hub on the White Horse Pub.

The next Partnership Board was due to be held on 12 November 2018 at 7.00pm at The Ark, Tadcaster.

The Board considered the theme for the Forum on 14 January 2019; it was agreed that the meeting would be held at Riley Smith Hall, with the theme of 'Fitness and Health'.

RESOLVED:

To note the future meetings of the Tadcaster and Villages Community Engagement Forum.

The meeting closed at 8.28 pm.

Agenda Item 5

Tadcaster & Villages Community Engagement Forum

Financial Report. 1 April 2018 to 31 March 2019

Balance carried forward from 2017/18 £24,007.00

Grant from SDC for 2018/19 £20,000.00

This is the total budget available at the start of the financial year.

Total budget for 2018/19 £44,007.00

Ref.	Date Agreed	Date Paid	Paid to	Details	Amount (£)	
					Actual	Committed
12-Mar-18	07-Jun-18	Selby Hands of Hope		Creating Lasting Links	£5,170.00	
12-Mar-18	16-Aug-18	Selby District Disability Forum CIC		Tad and Villages CEF Disability Action Group	£4,883.00	
12-Mar-18	24-Apr-18	Kelbar Community Social Committee		Dementia Forward Café	£2,500.00	
12-Mar-18	26-Apr-18	Tad and Rural CIC		Tadcaster Arts Festival 2018	£5,000.00	
12-Mar-18	10-May-18	Yorkshire Energy Doctor		Tad and Villages Community Engery Ambassadors	£4,949.00	
12-Mar-18	26-Apr-18	St Marys Church, Tadcaster		Replacement of Church Tower Floodlights	£595.00	
12-Mar-18	26-Apr-18	Stutton Village Social Committee		Funding for Improved Audio Visual Equipment	£1,000.00	
12-Mar-18	26-Apr-18	1st Tadcaster Scouts Group		Refurbishment of toilets at Scout Hut	£1,000.00	
	30-Apr-18	Create TVT		Flyer Printng and Distribution for 11 June Forum	£375.00	
14-May-18	21-Jun-18	1st Tadcaster Scouts Group		Repairs to Minibus	£1,000.00	
14-May-18	19-Jul-18	Church Fenton Air Cadets		Defibrillator	£999.00	
24-May-18	24-May-18	Reach Studios		Where to Turn flyer	£55.00	
14-Jun-18	31-Jul-18	Riley Smith Hall		Hire of Sound Equipment	£95.00	
14-Jun-18	14-Jun-18	Riley Smith Hall		Catering for Forum	£60.00	
14-Jun-18	14-Jun-18	Riley Smith Hall		Hire of Hall for Forum	£100.00	
	06-Sep-18	Church Fenton Village Hall		Hire of Hall for Forum	£18.00	
	09-Aug-18	Create TVT		Flyers for Forum 24/9/18	£485.00	
	06-Sep-18	Reach Studios		Flyer for Forum	£65.00	
09-Aug-18	06-Sep-18	Tadcaster Magnets Carnival Committee		Funding for Tadcaster Carnival	£1,000.00	
10-Sep-18	14-Oct-18	1st Tadcaster Scouts Group		Hard Landscaping	£1,400.00	
10-Sep-18		Pauline Hogg		Info Boards for Flower Rich Grass Verges		£1,250.00
10-Sep-18	18-Oct-18	Church Fenton Community Hub		White Horse Pub	£5,000.00	
	27-Sep-18	AVS		Community Leisure Provision	£3,629.90	
12-Sep-18		Wild Studios		CEF Promotional Videos		£595.00
	25-Oct-18	Create TVT		Flyer Print and Distribution	£245.00	
	18-Oct-18	Reach Studios		Flyer Design	£65.00	

Total Actual Spend to date £39,688.90

Remaining Commitments not paid £1,845.00

This figure is the remaining budget available to spend (the total budget minus actual spend and commitments yet to pay).

Total budget remaining £2,473.10

This figure is the total budget available minus actual spend.

Total balance remaining £4,318.10

This page is intentionally left blank

Agenda Item 6



Allocation of Funding Framework

All funding applications will be considered by the CEF Partnership Board and their recommendation will then be authorised by Selby District Council to ensure the following:

- There has been a logical and justifiable allocation of funds.
- The application meets all necessary criteria including personal identifying checks for the purposes of detecting fraud.
- The decision is compliant with the Council's Constitution and legal framework.

If a CEF Partnership Board has set up a Funding Sub Committee, the Sub Committee may make an initial recommendation to the Partnership Board who must then make a final recommendation which will be authorised by Selby District Council.

How often can organisations apply?

If an organisation has been granted funding they cannot apply again for the same application or project for another 2 years. They may apply for funding for another application or project but they must be able to demonstrate that it is a completely separate application or project to the one they were originally funded for.

If an organisation is unsuccessful in their application for funding they are welcome to re-submit an application at any subsequent CEF meeting; however, they will need to consider how to address the reasons for refusal before resubmission.

An application cannot be submitted retrospectively if the work, project or event has started or already taken place.

Funding approved for grants and projects will only be paid to an organisation and not directly to an individual. An individual applying for funding will have to submit invoices for their approved grant or project which will then be paid by the CEF Partnership Board.

Is match funding required?

Match funding is not required for applications, however as the maximum small grant allocation is £1,000 you may need to seek funding from elsewhere if your application will cost more than that amount. If an application is approved on the basis that part of the funding will be provided from elsewhere then it will need to be demonstrated when this funding will be received before the CEF funding can be allocated.

When making the recommendation members of the Partnership Board will evaluate the merits of each application by the information and detail provided in accordance with the criteria listed below:

Consideration of Applications

Applications cannot be considered until an application form is completed and submitted to the Partnership Board. This will allow the full details of an application to be discussed and properly considered. No funding is to be agreed to grants or projects where an application form or project brief has not been provided. This is to ensure the Council fulfils its requirement to comply with its Access to Information rules.

Small Grant (typically £300 to £1,000)

A grant is funding used to purchase an item or fund a one-off event /activity.

For applicants to be awarded funding, the following must be demonstrated:

- How the application meets at least 2 of the objectives in the CDP for the CEF area.
- How the project benefits the CEF area including residents of the area.
- That funding would have extensive and detailed benefits for one or more defined groups (not an individual) in the CEF area.

The following organisations are not eligible to apply for small grant funding:

- A Parish Council that raises its own precept (Parish Councils may be partners in CEF projects).
- A school – (parent–teacher associations (PTAs) are eligible to apply)
- A commercial organisation generating a profit
- Another statutory or public service – (funding will not be granted to another statutory or public service to assist it to carry out its statutory duties. i.e. where the funding is intended to replace statutory funding. However, the CEF may fund a grant/project if the statutory or public service was providing a service outside of its statutory remit).

Applications cannot be used to support expenditure on VAT reclaimable by the applicant from HM Revenue and Customs.

Project Funding (usually over £1,000 for a specific piece of work)

A project is a piece of planned work or an activity that is completed over a period of time and intended to achieve a particular purpose.

To be awarded funding the following must be demonstrated in your project brief:

- How the application meets at least 2 of the objectives in the CDP for the CEF area.
- That funding would have extensive and detailed benefits for one or more defined groups (not an individual) in the CEF area.
- That clear evidence for a high level of need and extensive community consultation is provided.

All organisations are eligible to apply for Project Funding however any applications cannot be used to support expenditure on VAT reclaimable by the applicant from HM Revenue and Customs.

Note – projects exceeding £5,000 will be subject to Selby District Council procurement rules.

Funding cannot be provided for continuous work and it should not be expected that a CEF can continuously fund a project or scheme. Applicants should look ensure their project or scheme is self-sufficient once they have received funding from the CEF.

Additionally, retrospective funding for work or projects already underway or completed, or events that have already taken place cannot be provided, and should not be applied for; CEF funding should not be used to underwrite funding gaps in projects or events that have already started or taken place.

Procedure for Urgent Applications

This procedure will only be used if the application is deemed to be urgent and consideration of the application cannot wait until the next Partnership Board meeting. In order for an application to fall into this category, valid reasons for urgency must be demonstrated before the application can be considered.

The application must still fulfil the criteria listed above and state why the application cannot wait until the next Partnership Board meeting.

The Chair must agree to the reasons for urgency.

- First Action would be to consider whether an additional meeting can be arranged with the application and agenda being published on the Council's website.
- If it is not possible to call an additional meeting, the relevant Director should coordinate consultation with Partnership Board members to reach a decision through email. The application can only be agreed if there are **no objections** from any Partnership Board members. If the application is agreed, the decision would be published on the Council's website in the usual way. The funding decision would be listed (to note) on the next agenda of the Partnership Board.
- If there is any objection from a Partnership Board member, then the application **cannot be agreed** and it must be considered at a Partnership Board meeting.

Funding Events

If a funding event is held, the following rules must be abided by with regard to applications:

- Each funding proposal agreed must with the proviso that an application form must be fully completed before any funding is allocated.
- There must be a written record of all the decisions taken at the event which must include the following information:
 - Name of applicant.
 - Details of proposal.
 - Amount of funding allocated.
 - Reason for decision (applications agreed must still abide by the criteria for grant and project funding).

Agenda Item 6.1

Application process

This form should be used to apply for funding from any of the five Community Engagement Forums.

Before completing this form, please ensure you check the project funding criteria and application guidance form. You can also get support with completing the application by e-mailing cefadmin@selby.gov.uk. Whether you are applying for a small grant or project funding you will need to complete section 1 and 3 of this application form and then either a grant information form or a project brief in section 2.

This is an application only and will be subject to an assessment process – we cannot guarantee support. The Community Engagement Forum Partnership Board will consider every application received. Please see the decision making flowchart to understand the process your application will go through.

After completing and saving, please send the Word form by email to cefadmin@selby.gov.uk. We would prefer not to receive applications by post, please.

We will let you know if you have been successful by email unless requested in writing.

Which Community Engagement Forum is this application to?

Please indicate which Community Engagement Forum this application is being submitted to (when applying to more than one CEF you will need to complete a separate application form for each CEF).

Central CEF	
Eastern CEF	
Southern CEF	
Tadcaster & Villages CEF	X
Western CEF	

Section one: About your organisation

Q1.1 Organisation name

St Mary's Church Tadcaster

Q1.2 Organisation address

What is your organisation's registered address, including postcode?	
Kirkgate, Tadcaster, North Yorkshire, LS24 9BL	
Telephone number one	Email address (if applicable)
01937 833394	Sue.sheriff@virgin.net
Telephone number two	Web address (if applicable)
None	www.stmarystadcaster.co.uk

Q1.3 Main contact details

Give us the details of the person in your organisation that is the main contact.

Title	Forenames (in full)	Surname
Rev Canon	Suzanne	Sheriff
Position or job title		
On Behalf of the Vicar & Churchwardens		

Q1.4 Organisation type

What sector does your organisation fit into?

Social enterprise	
Charity	
Voluntary or community group	

Other	X	Please describe	Parish Church
-------	---	-----------------	---------------

When was your organisation set up?

Day		Month		Year	
-----	--	-------	--	------	--

Q1.5 Reference or registration numbers

Charity number	1154457
Company number	
Other (please specify)	

If you are an unincorporated association and not registered with the Charity Commission, please tick this box and send us a copy of your governing documents (for example, constitution or set of rules) with your application.

Q1.6 Is your organisation VAT registered?

Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
-----	--------------------------	----	-------------------------------------

Please note that applications cannot be used to support expenditure on VAT reclaimable by the applicant from HM Revenue and Customs.

Section Two: Grant information or Project Brief (separate document)

Please see the Allocation of Funding Framework and application guidance form to check whether you will need to complete a Grant information form or a Project Brief.

Q2.1 What is the title of your application?

See Project Brief

Q2.2 Please list the details of your application (500 words limit)

See Project Brief

Q2.3 Is there a specific date your applications needed to be funded by?

Ideally we would have new seats for the Remembrance Day service marking the 100th anniversary of Armistice – but we cannot apply to Diocesan Authorities until we have funding. We are however applying for the same chairs installed in Beverley Minster so we know they are acceptable. Notices needs to be posted for 30 days before final permission is granted.

Q2.4 Which two objectives in the specific Community Development Plan will your application meet? (250 word limit for each objective)

Which objective?	How will you achieve this?
See Project Brief	See Project Brief
See Project Brief	See Project Brief

Q2.5 Please outline how the application will benefit the specific CEF area and why there is a need for your proposal? (500 word limit)

See Project Brief

Q2.6 How much funding are you requesting?

Please provide a breakdown of the different cost elements associated with your application:

Cost Element	Cost (£)
See Project Brief	
Total Cost	

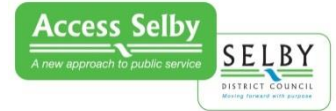
Q2.7 Is the total cost of the application more than the amount you are requesting?

Yes		No	
-----	--	----	--

If yes, where will you get the other funding from and has this been secured?

This page is intentionally left blank

Project Brief



*The Project Brief is the **first** thing to do. It should be completed before **any** activity of any sort takes place. This is because the Brief is the document that subject to authorisation triggers the development of the Business Case.*

Project Name	Providing flexible seating and tables for St Mary's Church, Tadcaster
Project Manager	Rev Canon Sue Sheriff & Churchwardens
Document Author (if different from Project Manager)	As above
Organisation Name	Tadcaster PCC (the Parochial Church Council of St Mary's Church, Tadcaster.

Benefit

Why would the community benefit from this project? Is there clear evidence of need for this project- detail any consultation, statistics or reports that back up for project brief.

St Mary's Church Tadcaster has always been a church run by and dedicated to the local community. It clearly has a 'faith brief' and exists to provide specifically Christian worship but it is not limited to this. St Mary's has always been open to working with people and groups of all religions and none when possible. This was seen very clearly during the floods of December 2015. It was able to open its doors to the whole town even though still drying out after being flooded itself. We were able to do the same thing again on the first anniversary of the flooding. This was advertised for 'people of all faiths and none' and the content of the hour maintained that integrity. We have a unique and very special space that we have happily shared with the town by, for instance partnering with local primary and secondary schools for exhibitions and fund raising concerts for whatever charity the schools were supporting. Most recently, at the request of a local resident and at short notice, we opened the church for people to come and light candles for SANDS' (Stillbirth and Neonatal Death Society) Wave of Light. We set up a table at the front of church with candles and heart shaped cards for people to come and light a candle and think of the baby they had lost. A table was then set up by the new kitchen at the back of church where people could stay and chat over a drink and biscuit and support one another. This was an amazing time where people supported one another and young children played together - there was no explicit religious content to this time - we just provided a safe space. We have done this following various tragedies in the community.

We have hosted the showing of various community films... such as the rebuilding of the bridge.

All these things were good but were limited by lack of space, poor lighting, no toilet, and a sounds system that had been flooded. With the exception of the SANDS wave of light - for that we had a toilet, kitchen facilities, space at the front and back of church. Other projects were limited by a sound system that had been flooded and lighting that wasn't fit for purpose. That has all been addressed via a re-ordering project that we funded without any grants from anywhere.

The value of this space and the benefits to the community have been shown by the fact that it was used even with all its shortcomings because of its size, location, and independence as we are neither a commercial premise or a statutory body. All we need now is some flexible seating.

Details of the Project

Please list the details of your project

We wish to purchase 60 high quality, lightweight chairs, 3-5 dollies to move the chairs, (12 of these chairs will have arms to help those who find sitting down and getting up difficult) 8 gopak tables.

Project Objectives

What will the project deliver, or what changes will it bring about and how are these linked to the CEF's Community development plan (CDP) for the area?

These chairs are to provide extra seating for events where the church is packed to capacity. Together with the tables these chairs also allow for small group work to be carried out (fixed pews are not helpful for this!) They can be used for groups who wish to use the space for public meetings. They will allow coffee, tea and refreshments to be served for drop in's, exhibitions, concerts, meetings etc.

ENVIRONMENT AND STREETSCAPE

We are in an ideal position in the centre of the town and on the edge of the riverbank. We would be very happy to be used as a drop in for consultation exercises to do with these areas - refreshments can now be served and with the new chairs people could sit and chat.. We have often worked in partnership with Tadcaster Historical Society. We have provided refreshments and toilet facilities for archaeological digs etc and we have exhibited findings. With the new flexible building we are an even better resource for such groups and events - and as we have worked hard to also maintain the historical interior of the church we are the perfect setting. With the new drop down screen and projector we are able to offer AV facilities to these groups and flexible seating will be able to accommodate more people for large events, or a cosier setting for smaller groups.

ECONOMY, RETAIL AND TOURISM

We are a draw for tourism already but the fact that people can be welcomed in, sit down and enjoy refreshments in our historic setting will add to this. We have several claims to fame that bring people from all around and we have used our assets to support community events from Tour de Yorkshire to the Duck Race - with flexible seating our usefulness will increase.

LEISURE, CULTURE, AND EDUCATION

In terms of Leisure and Culture I would repeat the points made above. We already welcome the schools in to help them complete certain requirements of the national curriculum - with flexible seating we will also be able to offer a classroom type environment where they can start doing their work in situ.

Benefits

Outline any key financial or non-financial benefits the project will deliver and how this will impact the community.

We believe we can help to build up the sense of community cohesion. The re-ordering of the building was designed with inclusion uppermost in our thinking. The toilet is accessible for many living with disabilities as well as those caring for young children; our lighting is designed to help the visually impaired, we have a loop system for those with hearing aids etc. We are working at becoming dementia friendly in our placing of mats, re-arranging our welcome area etc.

Flexible seating and the tables will allow us to make the most of these changes to provide an amazing community resource.

It will help events where religion and community overlap - large funerals, baptisms, thanksgivings, weddings etc. Some come to us because we are a religious building but many come because we are part of the town in which they live, were born, or grew up. The extra seating will increase our capacity.

It will help us to support groups who are totally secular. We have already offered our building to groups working with those with drug and alcohol issues, the local children's football clubs, the bereaved - the seating is essential for them to make use of this space.

We do our utmost to welcome all parts of our community and as part of the wider Tadcaster Benefice we are proud to be inclusive and count amongst our number same sex couples and transgender individuals. This means we can offer a safe space for all. Our most recent project is to see what we can do to support the victims of domestic abuse.

Project Approach / Delivery Options

Outline any initial ideas for how the project might be delivered including external delivery, consultants, governance arrangements etc.

We are in talks with several groups already about whether they would like to use us for special events.

They will need to help us cover costs of heating, lighting, projection etc. but we do not work in the same way as most buildings which are available for rent so we can support groups who have no funding.

This is becoming known through word of mouth and on completion will be advertised in our parish magazine.

Wetherby News have also shown an interest in doing an article on what has been done and what we hope to do for the community in the future.

Project Timescales (Milestones)

Outline the overall timescale for project completion and include delivery phases together with milestone dates and funding deadlines, if appropriate. Your knowledge may be based on assumptions at this stage.

We have NOT been very successful with funding bids for the overall projects - we are too religious for some, too secular for others, and too modern for most! Many, many applications were made during the re-ordering but none brought any income.

Oct/Nov 2018: We have appealed to two other organisations as well as CEF for funding but are not expecting them to realise any more than £1,000 from either of these even if we are successful. Decisions should be received by the end of Nov.

Dec 2018: We are hoping to ask those who come to church in December to consider sponsoring a seat!

Jan 2019: We will request faculty permission from the York Diocesan Advisory Council for the Care of Churches to approve the design of our chosen chair to purchase them. We are a grade II* listed building so need their approval.

Feb 2019: We hope to post our public notices advertising the design and number of chairs.

March 2019: If there have been no objections we will order the chairs.

April/May 2019: We hope to have the chairs delivered and in situ! (in the meantime we are borrowing seating as we need it from wherever we can!)

Project Resources (people and money)

These will be indicative at this early stage. However, on the basis of what you expect the project to look like, indicate your estimates together with the assumptions made in making the calculations.

- **Costs**

Because we are a Grade II listed building we cannot purchase any old chairs. They need to be of a suitable quality to not cheapen the beauty of the surroundings, they must not interfere with the acoustics of the building (so preferably not upholstered), and they should not introduce a totally alien material - i.e. plastic seating).

The DAC (advisory council) will not consider anything that has less than a 10 year guarantee.

We have therefore collected three quotes for different chairs. These are all for 60 chairs (12 with arms), and 3 - 5 dollies for storage and movement.

Howe 40/4 chairs - total including VAT = £15,365

'Abbey chairs' - total including VAT = £11,742

Lightweight wooden chairs (LAMH) - total including VAT = £8,760

8 x Gopak tables - total including VAT = £792

I am fairly sure the cheapest option would not get DAC approval and can only stack 5 high so we do not have enough storage for them. The most expensive are ergonomically designed and without doubt the best - but we cannot see that we can afford them.

The ones we are likely to go for therefore are the Abbey Chair making the total cost of the project for tables and chairs £12,534.

- **People –**

We have a tried and tested team of volunteers to help us to deliver our objectives and are partnering with new people all the time.

Funding

Where do you expect the money to come from, e.g. revenue or capital budgets, external grants, all from CEF funding or a combination? Please state if you don't know at this stage where the money is coming from. Please include any quotes you have received.

Quotes received from two sources are as follows:

Howe 40/4 chairs - total including VAT = £15,365

'Abbey chairs' - total including VAT = £11,742

Lightweight wooden chairs (LAMH) - total including VAT = £8,760

8 x Gopak tables - total including VAT = £792

As noted previously we have two other bids in for small grants. We have no revenue and have already eaten into our reserves. With a turnover of approx. £120,000 per annum we do not believe it is prudent to allow them to run below £30,000.

We will therefore need to fundraise for the £12,534 - including asking people to sponsor a chair.

Risks / Issues

Identify what you consider to be the main risks at this stage. Also indicate any issues you may be aware of that the project will resolve.

The biggest risk would be choosing an inappropriate or non-approved design of chair and table but we have done the work to resolve this. There are risks with borrowing seating from various organisations but this will be taken care of once we purchase our own chairs and tables. There is no financial risk as we cannot buy the chairs until the funding is in place.

Links and Dependencies

Does this project link to any others in the area or services already available? Is its success dependent on the completion of other projects, funding from elsewhere, interest from volunteers etc?

No.

This page is intentionally left blank

Abbey Chair

Abbey chairs provide an elegant solution to the requirements of a modern day church: high density stacking with linking, excellent comfort, easy handling and great strength and durability. Attractive natural oak or beech seats and backs which can also be stained to match other finishes and the option of full upholstery.

A refined polished chrome rod frame is subtle and unobtrusive yet gently reflects the light to emphasise the elegant profiled shape of the seat and back. The overall aesthetic never dominates.

Page 29



Stacks up to 40 high



Weighs only 6.5kg



Linking option



Available with seat pad or fully upholstered



10 year guarantee on wooden seat and back



Stacks up to 25 high with arms or fully upholstered



Available with arms



Book holder available



Stain to match



Lifetime guarantee on chrome frame



01427 677 556 | 07841 501702



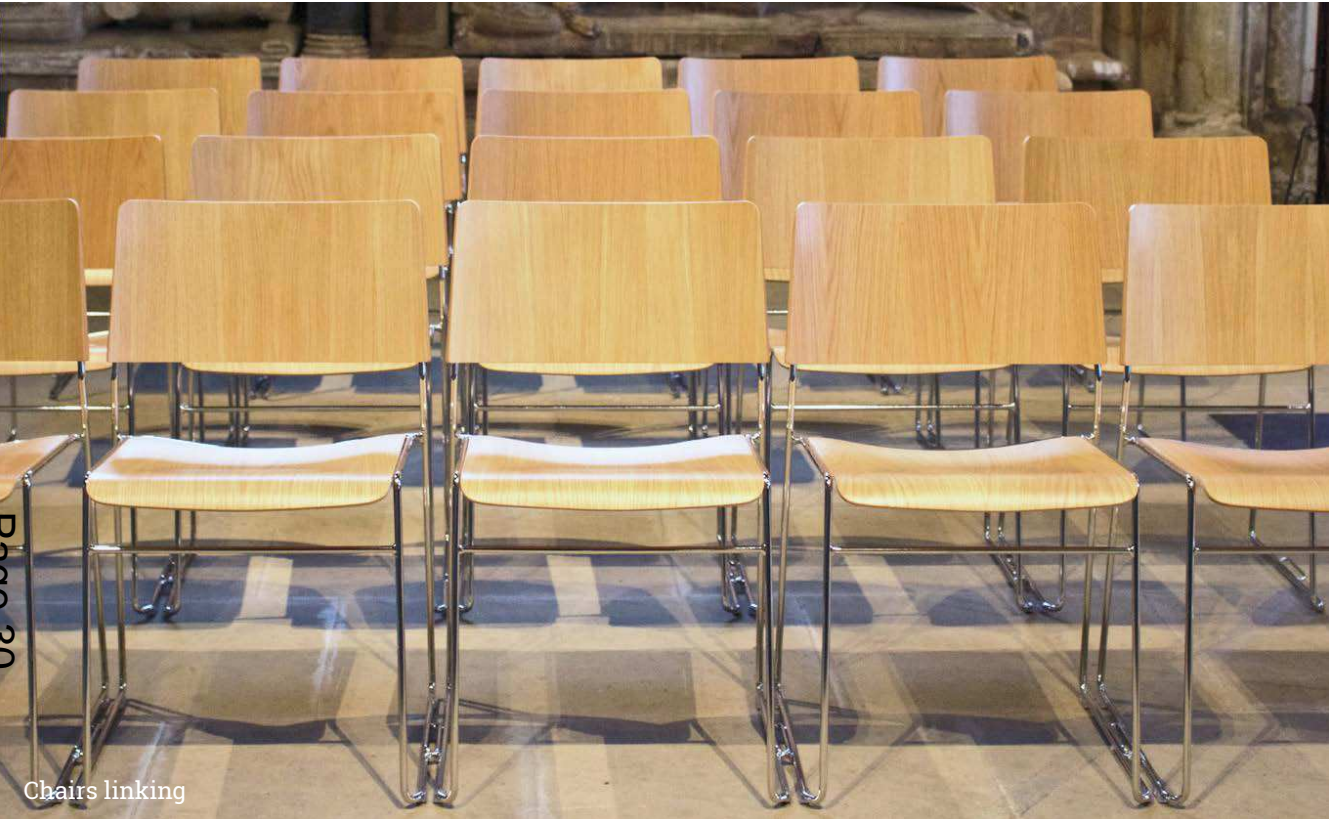
info@trinitychurchfurniture.co.uk



www.trinitychurchfurniture.co.uk

Abbey Chair

Page 30



Chairs linking



Armchair and stacking on trolley



Book / Bible holder



Abbey chairs with R table



Upholstery options

Abbey Chair

Stacking

Single trolley available allowing chairs to stack 40 high, taking up only 0.5sq. meters of floor space.

The arm chair version can be stacked on a trolley up to 25 high, which is the same amount that can be stacked when the chair is fully upholstered.

Linking

The simple and easy-to-use brace-style linking system allows for quick and efficient changes to your seating arrangements.

Strength

BS EN 1022: 2005 & BS EN 16139: 2013, strength and stability tested.

The Abbey chair may be incredibly light in weight, but it is also extremely strong.

Dimensions (in mm)

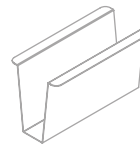
Abbey chair
seat height **465**
overall width **485**
overall depth **550**



Abbey armchair
seat height **465**
overall width **630**
overall depth **550**



Book Holder
width **115mm**
height **130mm**



Single Trolley

overall height 40 chairs - **1685** - **25 upholstered-1620**

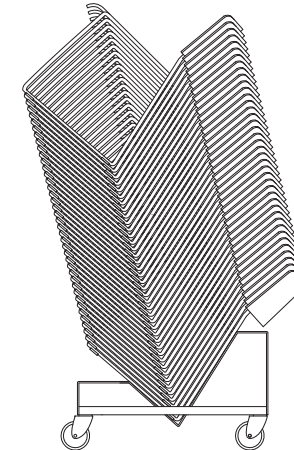
overall width **510** - **25 Upholstered - 510**

overall depth **1108** - **25 upholstered - 960**

Capacity

40 chairs (unupholstered)

25 armchairs or upholstered sidechairs



Standard Wood Finishes



Oak



Beech



This page is intentionally left blank



Howe 40/4 stacking chair – available with or without arms and links

“I was a pilot in the United States Air Force during the Second World War. At that time, there were beastly uncomfortable seats in the cockpits of the planes we flew. And during the many campaigns I was on, some lasting up to twelve hours, I promised myself that if I survived I would dedicate my life to the creation of comfortable and ergonomically correct seating. Once the war was over, I started my own peaceful mission. After years of research, sketches and prototypes, I finally had the light, strong and super-ergonomic chair, which is now known around the world as the stacking chair 40/4.” David Rowland.

David Lincoln Rowland (February 12, 1924 – August 13, 2010) was an American industrial designer noted for inventing the 40/4 Chair. The chair was the first compactly stackable chair invented, and is able to stack 40 chairs 4 feet (120 cm) high





This page is intentionally left blank

Dementia Friendly Café

Initiative

There was a request from several local people in Tadcaster, who are either afflicted with or are carers for people effected with Dementia to have a place to meet within Tadcaster whereby carers and sufferers can meet, have a social time and to have a safe environment for themselves and loved ones.

The management committee of Kelcbar Social Centre took up the challenge to provide a place to meet. With the help of a grant from the Community Engagement Forum the management committee set up a weekly café on a Wednesday to meet the need of these local people, are providing volunteers to help with the café, as well as a light meal and refreshments throughout the café operating times.

Initial Training

Initial training was provided by representative from Dementia Forward on June 20th and 27th to people who volunteered to help with the café. The training provided gave an insight into what Dementia was and how people are affected by it, which proved to be very enlightening to all who attended, the sessions also showed how different groups throughout the North Yorkshire area operated and what can be achieved, this was a gave a blueprint for the Kelcbar Group to tailor their own activities at the Kelcbar Centre.

Beginnings

The 4th July was the initial café which saw several people attending and plenty of volunteers who had a practice session with real clients. The number of people who attend the Café has dropped from the initial number who came, but this is mainly due to illness. Several new people have visited the Café.

One of the volunteers attended a similar group in Wetherby to get feedback on their experiences and it was found that when they started they had a small number of people which has steadily grown over a few years. As to the activities provided at Kelcbar it was very similar to the Wetherby group.

Progress

The funding provided has been used to purchase equipment to run the café and provide activities for the people who attend, and it is encouraging to see that they are all taking part in the activities, and some are also enjoying the simple fare of soup and a roll that is provided The Kelcbar Centre produced its own leaflets which gave a overview of what was happening at the Dementia Friendly Café each week and had these printed locally, supporting local businesses. These where placed in specific location throughout the town and the local doctor's surgery advised of the facility available. As well as the Kelcbar Centre Facebook page. The local voluntary car service provide transport for several of the people who attend, and part of the funding is being used to pay the transport costs.

There is a good base of volunteers who assist and are encouraging other people to come and see what is going on. After the initial few months of operation as a Dementia Friendly Café, which is also open to anyone, there is an ongoing hope that it will grow to be a vibrant hub and a safe place for those who are afflicted with this condition and a place

where their carers can have a chance to have a small time of respite and a chat with other people.

Without the initial grant from the Community Engagement Forum this facility would not be available to Tadcaster and surrounding area, and the use of the Kelcbar Centre has provided a hub to meet the needs of those who suffer with Dementia and their Carers.

The management committee and volunteers who have given their time to run this facility are to be thanked for their hard work and dedication to provide a meeting place for those who require it.

End of project impact report

Grant Awarded: £1,000

Date Awarded: May 2018

Organisation Details

Name: 1st Tadcaster Scouts

Address: Fir Tree Crescent, Tadcaster

Postcode: LS24

Project Details Repairs to scout minibus

Project Title / Description: Repairs to scout minibus

Contact Name: WS Hirst

Tel: 01937 531 982

Q1 In no more than 500 words please outline the key outcomes of your project.

We have been able to repair our minibus so that we can continue to use this to transport scouts cubs beavers and equipment to and from camps and other activities.

Q2 In no more than 500 words please demonstrate how the project has met the Community Development Plan objectives that were identified in the original application for funding.

The project Objective 1:

Theme 3 – community leisure, culture and education

The scouts is both a voluntary and a community group. The scouts is run by unpaid volunteers. Scouting is an expanding, active leisure provision meeting a growing local demand. The minibus allows the scouts to attend activities in wider area including camps

Objective 2:

Theme 4 – community safety, health and well being

Scouting is a constructive, creative and active leisure activity that increasing numbers of children in Tadcaster are becoming involved with. Scouting supports young people to take a more active role in civic society as they grow up. The mini bus allows the scouts to attend outdoor activities

Q3 In no more than 250 words please give details of any additional benefits or objectives that the project has met that were not anticipated/ outlined in the original application for funding.

N/A

Any other comments on the project and its success:

Thank you very much to the CEF board for continuing to support the Tadcaster scouts.

This page is intentionally left blank

End of project impact report

Grant Awarded: £1,000_____

Date Awarded: July 2017_____

Organisation Details: St John's Church Kirkby Wharfe

Project Details: Restoration of two windows

Name: John Fielden

Address: The White House

Kirkby Wharfe, Tadcaster

Postcode: LS24 9DD

Project Title / Description:

The project has involved the restoration of two windows; the first dating from about 1420 is extremely rare and of international significance; the second was leaking badly due to crumbling stonework. The work has required assistance from Barley Studios, a glazier, and a stonemason from Ripon.

Contact Name: John Fielden Tel: 01937 831913

Q1 In no more than 500 words please outline the key outcomes of your project.

There have been several outcomes:

- the successful completion of the work which has greatly enhanced the appearance of the church by bringing in full daylight through two of the main windows and removing green mould and damp ingress from one window.
- Strengthening of the local community's interest in the church and commitment to its restoration; this was shown by a very large support from a fundraising walk by three Ulleskelf people and a large participation in a fund raising event in December 2017. The CEF support added to the feeling of community backing.
- A new commitment to making the church more visible and tied to its benefice, by two recent PCC decisions - to open the church on Heritage Days and to set aside £500 a year for charitable giving to the needy in Tadcaster benefice (to be distributed via Canon Sue Sheriff).

Q2 In no more than 500 words please demonstrate how the project has met the Community Development Plan objectives that were identified in the original application for funding.

There were two objectives:

1. Increase awareness and understanding of valued heritage assets. This has been shown by the scale of community involvement in fund raising and by the recognition of the church's fine heritage assets by the Worshipful Company of Glaziers which was the first to grant us the largest amount of funding that their Trust could make (£3,000). The Master of the livery company has been involved in the restoration.
2. Support for the ongoing activities of the community in Kirkby Wharfe and Ulleskelf has created an improved environment for the congregation and visitors to the church. A thanksgiving celebration for the restoration work will be held in New Year 2019 to thank all those who have given support.

Q3 In no more than 250 words please give details of any additional benefits or objectives that the project has met that were not anticipated/ outlined in the original application for funding.

The second and third outcomes described in Qu.1 above were not expected. We were overwhelmed by the response to the fundraising appeal which managed to exceed its target. This has shown the PCC how the local community values its historic asset and has encouraged it to be more generous in return with the commitment to give something back to the wider Tadcaster community.

Any other comments on the project and its success:

No other comment, except to thank the CEF for its timely and valuable support, which will be acknowledged in all reports and displays about funding the work.

This page is intentionally left blank

Agenda Item 9

Tadcaster and Villages CEF Community Development Plan 2017-2020



Tadcaster & Villages
Community Engagement Forum

Action Plan (Updated October 2018)

Environment and streetscape		Lead Board Member:		
What do we want to do?	How will we do it?	When will it be done?	Indicative cost	Delivery partner
Audit of empty and under-utilised property in the town centre.	Work with SDC, landlords, Town Council	2016/17	£	SDC
Town centre improvement zone / Conservation Area Plan	Map the town centre zone, work with Conservation team at SDC, Town Council T&R CIC initiated discussions with TTC/SDC regarding Heritage Action Zone project with Historic England. TTC awaiting response from both for deciding way ahead. Aug 18 - Discussions via Business Forum now underway regarding a Business Improvement District. Oct 18 - Feasibility work now underway regarding a Business Improvement District.	2019	£	Business Forum
Register & booklet of local sites of natural and ecological interest and heritage interest	Work with Yorkshire Wildlife Trust and Plan Selby team.	2017/18	£	Yorkshire Wildlife Trust
Work to produce a 'local list' of non-designated heritage assets to inform future planning policy.	Work with Historic England, TTC and PlanSelby team. T&R CIC will initiate a discussion with THS about developing a list & evidence base for discussion with TTC initially. Aug 18 - T&R CIC Initiating discussion with THS about developing a list for discussion with TTC. Oct 18 - Initiating discussion with THS about developing a list for discussion with TTC/SDC.	2018	£	Tadcaster Historical Society
Encourage more local archaeological digs and heritage related activity	Organise HLF activity in the town, based on digs at Riverside & Towton. Small grants T&R CIC developing project with TGS/THS regarding Bramham airfield WW1 heritage project. Awaiting buy in from Leeds University before HLF application. Aug 18 - T&R CIC Developing project with TGS/THS regarding Bramham airfield WW1 heritage project.	2018	£	Tadcaster Historical Society

	Oct 18 Funding application made to HLF			
Improved maps of local walks and cycling	Booklet combining walks/riding routes, working with WrW, Tad Walkers, Cyclesense	2017/18	£	Tadcaster Walkers
Old London Road, Towton	Project management of Towton PC led project to improve path. TPC/HLF: £1500 + £1350 legacy project. University of York Developing next stage of project with Parish Councils & schools.	2017	£2,850	University of York


Economy, retail, and tourism		Lead Board member:		
What do we want to do?	How will we do it?	When will it be done?	Indicative cost	Delivery partner
Visit-tadcaster website development	Set-up via T&R CIC. Maintenance on-going	2017	£3,322	Creative Shed
	Ongoing. Website recently upgraded. Monthly updates.			
	T&R CIC project delivered with CEF support to 31/3/18. Proposal for future delivery agreed by Partnership Board 15/1/18. Website now being maintained on a voluntary basis by T&R CIC. Consideration underway as to how this resource can be monetised to ensure sustainability. Oct 18- T&R CIC Board considering the future development of this site.			
Tadcaster Regeneration	Cycling Festival Legacy Budget of £? Tadcaster Events Coordinating Team Awaiting wash-up Bridge Celebrations Legacy Budget of £8000 Projects to be finalised SDC £ to be determined, Develop ideas for SDC on master planning and regeneration strategies.	2017/18	£?	David Gluck
Brown tourist road signs	Audit current provision (NYCC) and identify attractions to add. Funding from CEF. T&R CIC project underway - report due June 2018. Linked to SDC-led district wide visitor strategy. The "Tadcaster Visitor Strategy" will identify a series of key measures for the town including investigating options for: <ul style="list-style-type: none"> ▪ Brown signs ▪ Other signage ▪ Blue plaques 	2017/18	£	NYCC/SDC

	<ul style="list-style-type: none"> ▪ Visitor information ▪ Visitor Centre 			
	Aug 18 - T&R CIC Project underway - report due September 2018. Linked to SDC-led district wide visitor strategy.			
	Project incorporated into Tadcaster Visitor Strategy – being discussed by TTC 6/11/18.			
Tadcaster tourist map	Visitor guide across the whole of the CEF area.	2017/18	£	?
Tadcaster/Towton Visitor centre	Identify location for a visitor centre, work with Towton Battlefield Society/HLF/HE. T&R CIC has funding secured for a display of local artefacts and information to be based at Manor Farm Community Hub until a more permanent visitor centre can be established.	2017/18 – pop-up	£	Towton Battlefield Society/TPC
	Aug 18 - T&R CIC Funding secured for display to be based at Manor Farm until a more permanent visitor centre can be established. Investigating alternative properties in the town centre.	2018/19 permanent		T&R CIC
Business Forum & events	Establish a regular series of business support events and a Forum.	2017	£4,260	David Gluck
	Enterprise Cafes – programme underway			BSY and NY / HAG
	Large Employers Forum - Planning for 2017 underway – linked to Masterplanning			BSY and NY / HAG
	Bright Sparks – Lottery / NYCC funded – 4 Bright Sparks in Place	2017	£16,198	BSY and NY
	<p>T&R CIC project being delivered with support from the CEF to 31/3/18. Proposal for future delivery agreed by Partnership Board 15/1/18.</p> <p>Project now being delivered as a voluntary action by T&R CIC. Latest Forum took place 11/4/18 at the Lemon Tree. Next due 5/9/18 at Tadcaster Albion. Since re-launching the Forum, 4 very successful events have been held with over 30 attendees at each.</p> <p>T&R CIC are now considering how best to resource the Forum going forward so that it becomes sustainable.</p>			TGS/ Tadcaster Traders/SDC
	Oct 18 - Forum has met 5 times in			

	2018, including recent Crime Special on 22/10/18. 1 more planned for 2018. Organised Business Conference with BNG at Scarthingwell, 28/9/18. Delivered Shape your Future with TGS, 6/3/18. Organising 2019 event for 19/2/19			
Business Register	Comprehensive register of all business in the CEF area. Set up and maintenance. Project complete. Register is maintained with on-going updates.	2016/17	£	
Neighbourhood Planning	Ulleskelf NDP UPC PAC Up and running	2017	£3,975	Mike Dando
	Church Fenton NDP CFPC PAC Up and running	2017	£4,625	Mike Dando
	Bilbrough NDP BPC £tbd?			Mike Dando
Manor Farm	Develop Manor Farm into a community hub NYCC, COMA: £5000 for 1st phase work. NYCC Stronger Communities grant of £4000 for 2nd phase. PBA The Bridge Project EOI submitted. Negotiations underway with NYCC and The Bridge Project. Full business case underway.	2017	£9,000	David Gluck
Community Transport	Consultation on Community Transport being conducted through Stronger Communities Funding.	2018	£3,000	Selby District AVS
White Horse Community Hub Church Fenton	Oct 18 Update Tenants have been in place now since early August – refurbishment works are progressing well. There have been a number of challenges presented by refurbishing an old neglected building such as this, for example: 1. The floor in the front bar was found to be laid directly on the ground and was suffering from wet and dry rot and needed to be replaced in its entirety. 2. The damp proof course had been ineffective for years resultant in damp penetration to high levels in the ground floor. 3. The drains were fully blocked. 4. Building methods employed in the past necessitated significant structural remedial works to enable the exciting plans our tenants have of re-instating open fires and wood burners to impart character and warmth to the pub. The refurbishment works are due to be complete by mid-November at which time efforts will be focussed on	2019		CFCH Ltd

	<p>fitting out. Every opportunity to get the works completed in time for the Xmas trading period is being exploited but looks unlikely that the required standard will be achieved before mid-January.</p> <p>The CFCH Community Share issue closed on 1st October. We have 199 shareholders. Share capital raised exceeded our target, this together with corporate sponsorship and grant aid has enabled us to finance the first tranche of refurbishment works without resorting to the Parish Council, thus reducing the planned public works loan drawdown by £45,000. This in time will mean the surplus available for other community projects will be greater than originally planned.</p> <p>Our tenants are preparing for their first recruitment open day, to be held at Church Fenton Village Hall, it is being planned for mid-November to recruit staff for The White Horse. They are expecting to employ around 30 staff of which they hope to recruit at least 80% from CF and surrounding villages.</p> <p>CFCH Ltd hosted a vision evening in September at CF village hall. Approximately 110 people attended many of them shareholders. Our tenants were introduced and the plans for the pub, its operating style and ambitions were shared with the audience.</p>			
--	---	--	--	--

Leisure, culture and education		Lead Board member:		
What do we want to do?	How will we do it?	When will it be done?	Indicative cost	Delivery partner
Village hall investment programme	Identify needs via VH committees. Instigate a support programme – with RAY.	2017/18	£	Community First Yorkshire
	New Beginning Initiative commenced, funded by SDC. Open invite for Village Halls and Community Groups sent Jan 2017. Initial pilot with 15 organisations including two Village Halls in the CEF area.	2017	Free	Selby District AVS

	New Beginning Initiative to run throughout 2018 – focusing on new ideas and initiatives developed through two Community Activist Training courses. First Training Course full. Second course to commence in June 2018 at Burton Salmon.	2018	Free	Selby District AVS
	Stutton Village Hall NYCC £1000 Executive Officer Investigating funding sources	2017	£1,000	
Annual events calendar & supported events and activities	Develop forward programme of events with external experts e.g. DepArt Small grants	2016/17	£	DepArt
	The application was towards the cost of creating various decorations and displays that would be used to decorate Tadcaster during the Tour de Yorkshire. It was proposed that the CEF provide a grant to cover specifically; standard-sized bunting, painted bikes, lanterns and miscellaneous decorations; big bunting and land art; festoon bunting for Main Street; and festoon bunting for Kirkgate.	April 2017	£3,356	Su Morgan Tadcrafters CIC
	£176 towards the cost of equipment to enable the organisation to continue providing sing-a-long groups for the elderly, and in particular those with dementia and their carers.	2017	£176	Sing Yourself Happy Timothy Kent
	<p>TEMPT initiative well underway with events calendar developed, funding being sought from various sources for core support and individual events.</p> <p>www.tadcasterevents.com.</p> <p>Arts Festival delivered July 2018 with 5k grant from CEF. Next planned events are Heritage Day (Feb19); Soapbox Derby (June 19); Cycling Festival (Sept19).</p>  <p>Nigel Adams congratulates TEMPT on being shortlisted for Best Community Group NYCC Awards.</p>			

WEA Development	<p>August 18 update - Successful courses in the Summer term included Confidence Building, Tudor History and Beginners Modern Greek although the numbers of students participating could have been better. There were also a number of free taster sessions including, Health and Well-being, Art History and History classes. Feedback from participating students was incredibly positive and in some cases the experience has been life-changing.</p> <p>WEA has a range of courses in Tadcaster planned for the Autumn and Spring terms and are hoping to add some more health and well-being courses such as mindfulness and crafts.</p> <p>A range of venues are being used across the town including the Library, the Methodists Church, and the Riley Smith Hall. We are hoping to be able to work more closely with the Manor Farm Centre when it transfers from NYCC control.</p>	2018		Su Morgan WEA
Meet the Funders Fair	CHN staffed stand promoting all 5 CEFs and the funding available. Event attended by over 150 people from a range of community, sport, and faith organisations.	25 th Jan 2017		Selby District AVS
	Meet the Funder and Advisor event taking place on Friday 8 th June 2018 2.00pm – 6.00pm Community House, Selby. To include CEF stand.	8 th June 2018		Selby District AVS
Bridge Opening Event	Bee offered to staff a stall to promote the CEF. CHN developed promotional flyer regarding the CEF and funding for groups – 3,000 printed. Also CHN took flyers for CEF Public Forum and David arranged for a banner to be made.	19 th Feb 2017		Bee Rowntree
Give It A Go Event 2017	CHN attending Tour de Yorkshire meetings. Met with Susie Brindley to discuss holding CEF event as part of the Festival – agreed Jan 17. Feb 17 – CHN prepared invite for groups and organisations – distributed to key partners for agreement. Location agreed, timings and initial art work commenced for the flyer.	29 th April 2017	£3,504	Selby District AVS
	May 17 – Event held with 12 stalls participating in the event. A CEF stand was prepared that also supported Tadcaster in Bloom. 106 families and individuals completed the competition. 10 winners were drawn and their vouchers will be posted out.			

	<p>Bee assisted CHN on the day with the event.</p> <p>Cllr Sweeting judged the stalls – 1st Selby District Vision, 2nd Church Fenton Air Squadron and 3rd BeeAble – certificates issued.</p> <p>CHN attended Impact review meeting and fed in the impact of the event.</p> <p>Thank you email received from Leader of the Council and event Coordinator.</p>			
Community Discovery Day 2017	Project brief submitted and funding agreed.	July 2017		Selby District AVS
	<p>Promotion designed and negotiated distribution to all households in the CEF area.</p> <p>Promoted to potential organisations for stalls at the event – a total of 25 organisations secured.</p> <p>Negotiated live music throughout the event by a new not for profit music group.</p> <p>Promoted event through SDC website, AVS Newsletter, local forums and in Tadcaster Today.</p>	Summer 2017		Selby District AVS
	Event ran from 2.00pm – 8.00pm on 26 th October at the Riley Smith Hall. Live music and café throughout, pop up Charity shop, competitions, consultation stand and promotion of the CEF.	October 2017		Selby District AVS
CEF Public Forums	Eye Health workshop offered through Selby District Vision. CHN had planning meeting, design and printing of flyer agreed, flyers distributed via Tour de Yorkshire Partners, at Bridge Opening event and visiting businesses in Tadcaster.	27 th Feb 2017		Selby District AVS
	The Board agreed that the Forum should receive presentations from the Tadcaster & Rural CIC, the Tour de Yorkshire Project Manager (at SDC) and Dave Edmonds from DepArts.			
	July 17 – publicity circulated to all households in Tadcaster, information added to SDC website, AVS newsletter and promoted at Community House and across a range of partnership meetings and Selby Fun Day.	10 th July 2017		Selby District AVS
	<p>Sep 17 – two Public Forums took place. One in Tadcaster as a follow up to look at Flood Prevention actions taking place and the second one at Bolton Percy Church.</p> <p>Both events publicised through specific flyer drops and through Tadcaster Today.</p>	Sep 2017		Selby District AVS

	<p>Nov 17 – agreed focus for next CEF Public Forum to be the work of Tadcaster Medical Centre. Confirmed Centre Manager and 2 GPs attending the event. Also agreed to launch a £25k CEF funding initiative with project ideas to be submitted ahead of the Public Forum. Ideas will be promoted at the Public Forum.</p> <p>Double sided flyer designed and circulated through the CEF database and across Selby District AVS newsletter.</p> <p>Flyer to be delivered to all households in Tadcaster in early January 2018.</p> <p>Meetings held with 4 organisations to date who are working up proposals.</p>	Nov 2017		Selby District AVS
	<p>Jan 18 – event held regarding the work of the Tadcaster Medical Centre. Followed by 5 presentations from;</p> <ul style="list-style-type: none"> ▪ Selby District Disability Forum ▪ Selby Hands of Hope ▪ Yorkshire Energy Dr ▪ Tadcaster and Rural CIC ▪ The Kelcbar Centre 	Jan 2018		Selby District AVS
	<p>Theme for June Forum agreed as Adult Learning. Contact has been made with W.E.A., NYCC Adult Learning, Wetherby U3A, and Tadcaster and Rural C.I.C.</p> <p>Speakers confirmed from all organisations apart from U3A.</p>	June 2018		Selby District AVS
	<p>Art work for flyer agreed, speakers from both U3A Sherburn and Wetherby attending.</p>	11 th June 2018		Selby District AVS
	<p>Event attended by 70 people. Proposed at the event to look at establishing a Tadcaster U3A.</p>			Selby District AVS
	<p>Promotion for potential Tadcaster U3A included in latest version of Tadcaster Today.</p> <p>To date nearly 20 people have been asked to get involved. Contacting U3A for some free mentoring to assist with this development.</p>	Sep 2018		Selby District AVS
	<p>Aug 18 – next Public Forum in Church Fenton focusing on the Community Shop. Flyer designed ready for distribution.</p>	24 th Sep 2018		Selby District AVS
	<p>Oct 18 – theme agreed relating to fitness in partnership with Inspiring Healthy Lifestyles. Publicity has been finalised and distribution will take place in December.</p>	14 th Jan 2019		Selby District AVS

Tadcaster Today	Continue to work with Tadcaster Town Council and suppliers	2016/17	£8,400 total plus advertising revenue	David Gluck
	CHN meeting held with David to discuss next deadline. Information sent regarding the Give It A Go event, Feb 17. Tadcaster Town Council Edition 1 distributed. Edition 2 due out end June.	June 2017		David Gluck
	Regular 2-page spread produced to promote the CEF, funding opportunities and future activities. Latest article submitted March 2018	Ongoing		Selby District AVS
	2017 project now complete. Partnership Board approved 2018 funding 15/1/18. First edition of 2018 produced and circulated successfully. Second edition due end of June 2018. Advertisements are being promoted as a means of developing sustainability from 2019. Advice from SDC officers has not yet been offered but welcome as and when it becomes available. 2-page article about the CEF continues.			T&R CIC / Tadcaster Town Council
	Oct 18 - Final 2018 edition due out November 2018. New Comms proposal submitted to CEF.			
Riverside Park	Investment programme on the Riverside to follow planning permission & works on the Bridge	2017/18	£	Groundwork/ Tadcaster Town Council
Skatepark	Investigate location, then project team and design, including funding	2017/18	£	SDC The Bridge WLCT
	T&R CIC and the Bridge Project are collaborating to ensure the mobile skatepark at Manor Farm is available on as many days as possible. The skatepark and its trailer and all ancillary equipment will be transferred to T&R CIC as part of the asset transfer. The Bridge Project have secured Lottery funding to staff the skatepark this summer term on a weekly basis (every Wednesday). T&R CIC have applied to the PCC for funding to resurface the MUGA, purchase new equipment and to train a volunteer team so that the skatepark is open weekly through the summer			

	holiday and then as and when demand dictates through the autumn/winter.			
	Aug 18 - T&R and the Bridge Project intend having a monthly pop-up skatepark at Manor Farm as soon as transfer is complete. Funding from:	2018	NYCC (Cllr Mackay) - £1000 PCC - £7899 + TTC (£106) - £1500 additional funding for traversing wall at Manor Farm MUGA.	
Review of Leisure Services	Developed survey for residents. Distributed to all households in the CEF area and link advertised in Tadcaster Today, Selby District AVS newsletter and through CEF database. Surveys promoted at all CEF public forums and at the Community Discovery Day.	Summer 2017		Selby District AVS
	To date 46 surveys have been entered onto the system. 14 people have stated they would like to be involved in a more detailed discussion regarding service provision, this will be arranged in the New Year. A further survey has been developed for current service providers to complete. A meeting was requested with Heather Kennedy, who has now changed roles and is working for SDC. A meeting was held in November 17 to discuss the project and she has promised to pass on the details of the person to liaise with to assist with distributing the survey to all current providers.	2018		Selby District AVS
	Replacement for Heather Kennedy confirmed January 2018. Organisational survey commenced being distributed February 2018. To date 59 surveys have been completed and 1 organisational survey.			
	Further promotion via SDC face book and twitter, 81 public surveys completed and 7 organisational surveys. Draft report being produced on findings to date.			Selby District AVS
	Community event scheduled. Flyer has been distributed and article for Tadcaster Today written	6 th Sep 2018		Selby District AVS

	Consultation event held, with a range of recommendations made and agreed with Inspiring Healthy Lifestyles. Updated the report and distributed.			
Tadcaster community library	Work with the new volunteer led library to identify opportunities to support and add value	2017/18		Tadcaster Library
	CHN attended meeting in Dec 16, follow up meeting being scheduled.			
	CHN attended follow up meeting in March 2017			
	New bid submitted to PB for consideration May 2017			
	July 2017 - Since we were awarded the grant from the CEF, we have approached Tadcaster Town Council to ask them to match the grant to make the original £10k we were looking for, which they have agreed to. Our next step is to scope out a brief for the work we want to do over the first year and send to some likely providers to see whether that can be provided by one person / organisation or more than one.			
	Nov 2017 – project brief circulated to seek applications. Interviews to take place in January 2018.			
	Feb 2018 – interviews have now taken place and an action plan is being developed with the successful candidates.			
	May 2018 - Tadcaster Community Library received funding from CEF of £5000. As this was not enough to achieve our goals we also applied for and was awarded £5000 from Tadcaster Town Council. This delayed the start of our project. We put out a tender for freelance community workers and organisations to bid for the project work. Katherine Wells is working closely with the volunteers to do a training audit. From this we will do some extra training to ensure all the volunteers are at a similar level before giving a small group of volunteers extra training to take on more tasks to ensure the sustainability of the group and take off some of the pressure from the management committee. Katherine will also be identifying additional training and tasks that can then be undertaken by Selby AVS. This will commence in the next few months.			

	<p>Oct 18 – planning meeting held in September to commence development work over the coming months. Action plan has been developed.</p>	2018/19		Selby District AVS
<p>Creation of a new service for local people living with a disability to address their needs</p>	<p>Following our recent Selby District Disability survey, we have been able to identify areas needing to be addressed within the community and this project will allow us to act on this.</p> <p>We will bring together a group of individuals, to become a locally focused Disability Action Group for Selby District Disability Forum, in the Tadcaster area of the District. The group will be made up of those living with disabilities, caring or supporting others with disabilities, or simply those who want to improve the local area for all.</p> <p>Working together and supporting the group throughout, we will meet monthly to discuss local needs, issues and improvement options; creating a united voice to action change, provide solutions and inform decision makers.</p> <p>The group will be designed to:</p> <ul style="list-style-type: none"> Develop ongoing projects to improve the local area, for the benefit of all Encourage local people to think about how actions or physical barriers can affect the everyday life of those with disabilities Promote equal access for all and become solution makers to support the local community to improve Meet new people and make friends Raise the profile and impact of Selby District Disability Forum <p>Following 12 action planning sessions, we will work with the CEF Board to hold a Community Engagement Forum, where the group can share the work that they have been doing with local residents and decision makers. Looking at solutions and ways to move things forward, as well as how the group can continue to support and inform future CEF projects and work. This project will be of benefit to not only those living in the area, but also the local businesses and infrastructure, improving access and promoting Tadcaster and surrounding villages as inclusive and</p>	<p>Sep 2018 onwards</p>		<p>Selby District Disability Forum</p>

	accessible.			
	<p>Oct 18 - At the beginning of September we held a joint event with Selby District AVS and the CEF, based on improving leisure facilities in the area and to launch our Action Group project. This was extremely well attended and gave us the opportunity to recruit members and promote the project.</p> <p>Following on from the success of the launch event, we have been out and about in Tadcaster and local villages talking to people about the project and putting up promotional posters. These have also been sent out to local organisations, Parish Councils and news sharing sites and social media, to try and spread the reach of the project as far as possible.</p> <p>We have also been out and visited with individuals who have been in touch to say that they would be interested in getting involved, but to explain a bit more to them and support them in becoming members of the group.</p> <p>The most recent CEF Forum event in Church Fenton was also a great opportunity for us to promote the project and share ideas and support with other successful CEF projects. We have also met with a representative from the Tadcaster Events Committee, who are very keen to involve the disability action group in informing future events, which is very exciting.</p> <p>We have 9 people signed up to be members of the Action Group so far, which we are absolutely thrilled with. They come from all different parts of this area of the district. We will be having our first Action group meeting the first week of November and are very much looking forward to continuing to move this project forward.</p>			
Creation of a team of Community Energy Ambassadors	<p>To provide training for people to become Community Energy Ambassadors skilled in advising people how to save money with their energy suppliers.</p> <p>Work will commence with a publicity campaign to promote the training and recruit participants, with the aim being that the first course will commence in the autumn.</p>	November 2018 first course		Yorkshire Energy Dr

	<p>We have planned to run this project over the winter when energy bills and heating issues are much more at the forefront of people's minds. As per our proposal, we will be running the Energy Ambassadors training twice and the course dates have been booked in as follows:</p> <p>Tuesdays, 9.30am - 1pm, starting on 6th November</p> <p>Thursdays, 1.30 - 5pm, starting 24th January</p> <p>Each course will run for 5 weeks and we are looking to hold one course at Manor Farm and the other at Rosemary House, both in Tadcaster.</p> <p>If any Board Members would like to attend the course or know of anyone else who would be interested then please contact</p> <p>Kate: kate@yorkshireenergydoctor.org.uk</p>			
Creation of a Dementia Cafe	<p>Monies have been received and that we have up to four people who have said they are prepared to volunteer.</p> <p>Notified both Amanda Stevens who has asked when we're starting and has a couple of referrals (York Office, Dementia Forward) and Jill Quinn who promised us the 'package' of putting a cafe in place (Ripon Office, Dementia Forward).</p> <p>Sent a "general" enquiry to netty@dementiaforward.co.uk as to what steps Kelcbar Social Committee might usefully set in motion to speed things up as we are not sure if extra Health and Safety should be met for special needs of those with dementia or if we need someone screened for work with vulnerable adults to lead the way should we attempt a start up on our own.</p>	Update April 2018		The Kelcbar Centre and Dementia Forward
	<p>The committee and 1 potential volunteer attended training delivered by Dementia Forward which basically consisted of raising awareness of the various types of Dementia and how it affects people, this would then affect the way in which we would deal with people on a very individual basis. We had a visit from someone who runs the Café at Wetherby to give us advice on the sorts of activities they run and how they work the rota and preparation of the lunch.</p>			Sue Pattinson

	<p>This was followed up by a visit to the Wetherby Café a few weeks after we launched to see if we were working in the same way or if we could improve on anything we were doing, this was useful in that it confirmed we were doing okay and our attendees were joining in and their carers/partners were having chance to relax and chat.</p> <p>Leaflets were produced and circulated to venues around Tadcaster, information was put in the church magazines and on Tadcaster Citizen site as well as Kelcbar Facebook site and Stepping Stone window.</p> <p>We have purchased several items of memorabilia books, singalong CDs and games suitable for the elderly and those with Dementia and have a programme of activities prepared for each week. We have made a box of 'boys toys' for the men to engage with, such as wooden mechano sets, nuts and bolts, screws and nails to sort out and a box of 'girls twirls' such as knitting, sewing and other wool crafts. Whereas we know this is prescribed Male/female territory there is nothing to stop either group using them if so desired.</p> <p>The programme consists of a light lunch of soup and a roll followed by cake/biscuits tea and coffee as required throughout the afternoon, a group activity such as skittles, bocchia, dominoes with individual table activities, books and magazines available for those who don't wish to join. The programme is flexible to allow for times when conversation is flowing and more important and also for individual responses.</p> <p>On the launch day of 4th July there were about 4 people who came to see what it was all about unfortunately they have not returned and we have had no feedback regarding their reasons. However we have had 6 regular attendees, 3 couples all with the male partners having fairly advanced Dementia, this has been a major factor in the way we organised lunch and participation activities.</p> <p>We have had 6 regular committee members volunteering their support for the catering and activities with 4 local residents also attending who engage in</p>			
--	--	--	--	--

	<p>the activities and conversation. We have had 2 local younger women volunteer to help out but with the school holidays they have not been able to attend so will come back once the children are back at school.</p> <p>The volunteer car service has proved a valuable service which is working well with an account being set up for us to pay at the end of each month.</p> <p>Despite regular publicity we have not yet had any new visitors but we are working on a new publicity drive to all the doctor's surgeries, chemists, care services and organisations in the area and renewed social media and magazines input. The memory worker for the Alzheimer's Society Leeds has taken our details too to give to his contacts in the area.</p>			
Community Pop Up Shop	A programme of events is being developed covering a 12-month period. A team is being put together to coordinate the pop-up events.	June 2018 onwards		Selby Hands of Hope
	Attended Garden Party at Highfield Care Home with a promotional stand. Pop up shops to commence before Christmas and spread over 12 months	23 rd June 2018		Ann Rhodes
	Oct 18 - Talk at Church Fenton for their "Coffee Group" Saturday 14th July and have bought a share option with White Horse development in Church Fenton.			
Tadcaster Arts Festival	Funding being sought from sponsors and Arts Council. Community focused week-long event.	7-15 th July 2018.		Tadcaster and Rural CIC



Community safety, health and well-being		Lead Board member:		
What do we want to do?	How will we do it?	When will it be done?	Indicative cost	Delivery partner
Support the Resilience Groups	Small grant funding	2016/17	£	Town and village based resilience groups
Community defibrillators and 1 st Responders	Small grant funding	2016/17	£	Parish and Town Councils
Support to young people's groups/organisations	Small grant funding	2016/17	£	The Bridge Scouts Guides Primary Schools
	Tadcaster Albions Juniors Investigating funding and land opportunities			TAJFC Executive Officer
	Supporting Vocational Learning Annual support for 2 students from TGS Vocational Learning and Skills. NY Business Education Partnership 2017 students: Eleanor Shaw Sophie Yorke-Hadley	2017		David Gluck
	Christmas Card Competition Cllr Sweeting has sorted the competition out with the 3 schools (Riverside, Tad East and St Josephs) – they have all had the forms etc. Cllr Sweeting and the vicar are going to judge the designs when ready. The winning cards when printed will have the CEF logo and the Town Council logo on the back. Cllr Sweeting is going to ask the Town Council if they'll provide funding for prizes and printing etc.	2017		Cllr Sweeting
	Manor Farm will be fully operational as a Youth and Community Centre again in 2018 once asset transfer from NYCC to T&R CIC is complete in October 2018. A community discovery day is being planned for June presently where the whole community will be invited to 'rediscover' Manor Farm and what is has to offer, as well as our plans for future redevelopment of the facility.			T&R CIC The Bridge Project
	Oct 18 - T&R is awaiting transfer of Manor Farm from NYCC at present. Funding supporting this received from NYCC Stronger Communities. Running			

	costs for the future of the Centre is being sought.			
Youth representation on the CEF	Discussion with Head of 6 th Form at TGS	2016/17	£	Tadcaster Grammar School
Implement a successful car parking strategy	Work with SDC on consulting the community and monitoring implementation	2017/18	£	
Public Rights of Way improvement plan	Work with NYCC, Ramblers and others to identify deficits and a programme of improvement	2017/18	£	NYCC

Chris Hailey Norris
Tadcaster and Villages CEF Development Officer
October 2018

This page is intentionally left blank